



# Community Pharmacy Lateral Flow Testing CHECKLIST

	Description	Who	When	Completed Y/N
1.	Expression of Interest returned to AHS			
2.	Service Specification read, signed and copy returned to AHS (judith@avonhealthcareservices.co.uk)			
3.	SOP written, read and signed			
4.	Manager/Pharmacist attended induction training online			
5.	Pharmacy Quality Lead appointed			
6.	Pharmacist and team members completed mandatory training and have <b>printed copies</b> of certificates Link: <a href="https://go.tessello.co.uk/TestDeviceTraining/Login.aspx">https://go.tessello.co.uk/TestDeviceTraining/Login.aspx</a> Access token: 3wkcVi4UTX			
7.	All equipment required is in place (see equipment list)			
8.	Consultation room ready e.g., appropriate lighting, flat surfaces, poster on wall			
9.	Received Lateral Flow Tests, barcodes and registration cards			
10.	Test cartridges/solution must be stored between 2-30 degrees before use			
11.	Sufficient waste bags (remember to double bag)			
12.	Cleaning material available			
13.	PPE available – eye protection, aprons, masks and gloves			
14.	Team members involved with LFT have been trained how to don and doff PPE (see link to video)			
15.	HM Government site code for Track and Trace received from AHS			
16.	Team members providing the service have been registered as “Testing Operatives” on site			
17.	Email AHS to approve team members in Step 15. <b>Include site code</b>			
18.	Declaration of Competence signed on PharmOutcomes			
19.	BACS details shared with AHS (office@avonhealthcareservices.co.uk)			